

National Sun Yat-sen University

International Doctoral Program of Marine Science and Technology

IDPMST

Essential Guidelines, Curriculum, and Regulations
for Students

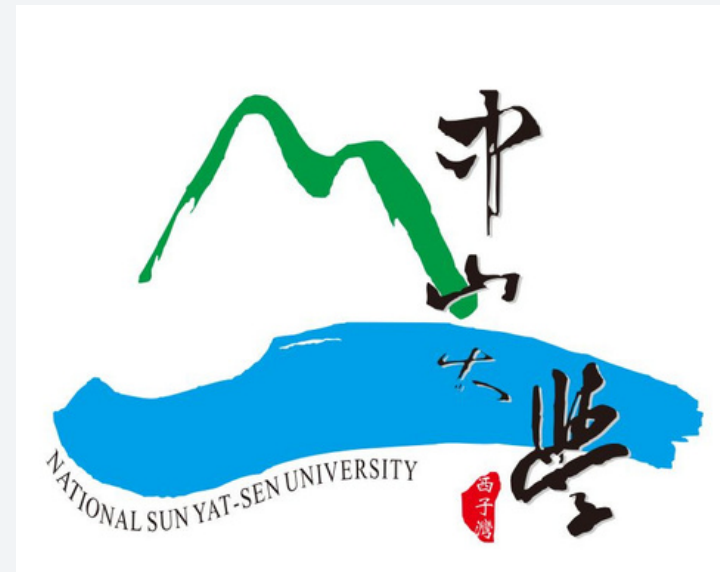




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Essential Communication Tips



Translate Emails First: Please use Google Translate to view your email before anything else to ensure you don't miss any official information.

*Important reminder and event will be send by IDPMST official email and Office of International Affairs (OIA) in english.



Join the LINE Group: Feel free to join the official IDPMST student only LINE group. It is the fastest way to communicate. The line group QR Code can be scan at the IDPMST admin office.



Ask the Seniors: Seniors of the IDPMST program are active and friendly as well as able to help navigate majority of your problems.



Mandatory Semesterly Tasks

 **Confirm Student Status:** At the beginning of every semester, you are required to officially confirm your student status with the university.

Link: https://selcrs.nsysu.edu.tw/stu_enroll/

網路註冊系統 Online Registration System National Sun Yat-sen University					
類別 Category	辦理事項 Check List	辦理時間 Dates/Instruction	完成 Completed	說明 Status	承辦單位 Office
身分驗證及學雜費繳納 Personal data Identification, and Tuition & Fees 產生在學證明 Certificate of Enrollment	確認個人基本資料 Personal information confirmation	2月2日-2月23日 February.2 nd - February.23 rd	是 (YES)	已完成!	教務處 分機 2121 Office of Academic Affairs Ext.2121
	繳交學雜費/列印繳費單 Tuition & fees/print payment notice	(舊生)1月16日-2月23日 (新生)2月3日-2月23日 (Current Students)January.16 th - February.23 rd (New Students)February.3 rd - February.23 rd	是 (YES)	已繳費 Completed	總務處 分機 2323 Office Of General Affairs Ext.2323

 **Elite Scholarship Forms:** If you are a recipient of the NSYSU Elite Scholarship, you must submit the required forms each semester.

*Forms will be sent to students respectively by IDPMST official email every semester

Mandatory Semesterly Tasks

☰ **Class Evaluations:** NSYSU Class evaluations are mandatory and need to be fully completed at the end of every semester before final exam week.

Link: https://selcrs.nsysu.edu.tw/tch_evaluate/

國立中山大學
National Sun Yat-sen University

教學意見調查線上施測系統
Instruction for Teaching Evaluation Survey

Language : Chinese ▾

【請輸入帳號密碼】
Please enter the account and password.

帳號 (Account)

密碼 (Password)

驗證碼 (Validation Code)

7512

Login

※ 注意事項 (Point for attention) :

1、請參閱《教學意見調查線上施測系統操作說明》：【中文版】【English】。

2、學生：請使用您在「選課系統」所登錄之「學號」及「密碼」登入。

Resident Visa & Taiwan ID

B. Duration of Stay OVER 6 Months	
Step 1/ Apply for Resident Visa	
Regulation	- Students arriving in Taiwan with a Visitor Visa should re-apply for a Resident Visa in order to obtain an <i>Alien Resident Certificate (ARC)</i>. - Students who are issued a <i>Resident Visa</i> should apply for an <i>ARC</i> within 15 days upon arrival in Taiwan (or the day of receiving the resident visa) under current immigration regulations. <i>Fines</i> will be charged for non-compliance and may result in <i>immediate deportation</i>. - A copy of your ARC must be submitted to the Office of International Affairs <i>before the end of next month</i> after the semester starts.
Required Documents for NEW Application	- A duly completed application form with two photos taken within the past six months. - NSYSU Letter of Acceptance - Proof of Financial Support - The Original Health Examination Report - The Original Authenticated Degree Diploma and Transcript (<i>for Degree students only</i>). <i>The most updated requirements can be found via www.boca.gov.tw</i>
Fees	Please refer to the website: www.boca.gov.tw
Processing Time	According to each Taiwan embassy or representative office

Step 2/ Acquire an Alien Resident Certificate (ARC)	
Required Documents	Apply at https://coa.immigration.gov.tw/coa-frontend/student/entry?lang=en 1 color ID photo (File size between 4KB-512 KB. Acceptable file formats are jpg, jpeg, png, or BMP), front head and shoulder, taken within six months. - Admission Permit or Certificate - Passport - Resident Visa - Proof of Accommodation *Notice: Please leave your address in Taiwan in traditional Chinese, for example, this is the university address: 高雄市(city) / 鼓山區(district) / 蓮海路70號(address)
Fees	NT\$1,000 for 1 year
Processing Time	10 working days (Pick up your ARC with the receipt)

National Immigration Agency (NIA) - Kaohsiung City First Service Center

Address | 5F-6F, No.6, ZhengNan Street, Lingya Dist, Kaohsiung City Phone | +886-07-7151660

Ministry of Foreign Affairs - Change of Visa / same address (3-4F)

Link: <https://oia.nsysu.edu.tw/p/412-1308-22723.php?Lang=en>

Academic Calender

Current Calendar

- National Sun Yat-sen University 2026 Academic Year Calendar
- National Sun Yat-sen University 2026 Academic Year Calendar(ICAL)
- National Sun Yat-sen University 2025 Academic Year Calendar
- National Sun Yat-sen University 2025 Academic Year Calendar(ICAL)

Link: <https://oaa.nsysu.edu.tw/p/412-1003-98.php?Lang=en>

Curriculum Information



Enrollment: 2024 & After

Students enrolled in and after the academic year 113 (2024) must refer to the updated curriculum guidelines specifically designed for the newest cohorts.



Enrollment: 2023 & Before

Students who enrolled before and during the academic year 112 (2023) should follow the legacy curriculum guidelines tied to their specific entry year.

Link: <https://igpmst.nsysu.edu.tw/p/412-1314-27354.php?Lang=en>

Regulations & Guidelines & Award



Regulations and Forms for Students

[Regulations](#)[Forms](#)

Regulations

- Qualification and Degree Examination Regulations
 - Since the academic year 115 (2026): [En](#), [Ch](#)
 - For the academic year 113-114 (2024-2025): [En](#), [Ch](#)
 - Before and during the academic year 112 (2023): [En](#), [Ch](#)
- Scholarship Distribution Guidelines: [Link](#)
(Last amendment: Sep 18, 2025)

Forms

- Thesis Advisor Application Form: [Word](#), [PDF](#)
- Ph.D. Candidate Qualification Exam
 - Application Form for Ph.D. Candidate Qualification (**Subject** Examination): [Word](#), [PDF](#)
 - Notification for Doctoral Student of Passing the Ph.D. Candidacy Evaluation (**Subject** Examination): [Word](#), [PDF](#)
 - Application Form for Ph.D. Candidate Qualification (**Oral** Examination of Research Proposal): [Word](#), [PDF](#)
 - Notification for Doctoral Student of Passing the Ph.D. Candidacy Evaluation (**Oral** Examination of Research Proposal): [Word](#), [PDF](#)
 - Notification for Doctoral Student of Passing the Ph.D. Candidacy Evaluation (**Final** Notification): [Word](#), [PDF](#)
- Application Form for the IDPMST Scholarship
 - Student Paper Publication Award: [Word](#), [PDF](#)
 - Conference Presentation Award: [Word](#), [PDF](#)



Paper Publication Award

A reward (50K–100k NTD) for winning student publications from the whole marine faculty. Ensure you download the correct Application Form (available in Word and PDF) to apply upon publishing.

*Reward money provided by
Office of Research & Development, NSYSU



Conference Presentation Award

Support for presenting your research at academic conferences. Submit the appropriate form after the conference to be eligible for the award.

You can find the related information
in our department website-----

[Home](#) / [Regulations & Forms](#) / [For Students](#)

Thesis / Graduation Procedures

NEWS / Contact us	Thesis format review and PDF conversion instructions
[Undergraduate students] Graduation procedures	Thesis / Dissertation Related Regulations
[Postgraduate students] Graduation and thesis submission procedures	Thesis /Dissertation Authorization Alteration or Replacement
Thesis Submission System 🎓	Search NSYSU thesis

General Information and guidelines from Office of Library and Information Services,
National Sun Yat-sen University

Link: <https://lis.nsysu.edu.tw/p/412-1001-22343.php?Lang=en>

Guideline for International Student – leaving school

Degree Students

For *graduate students*, the leaving procedure form can be obtained from one of the 2 places: library 3F or Registration Division.

For *undergraduate students*, please log in to the graduation system (<http://140.117.13.70/graduate/>) and check with the representative department/offices if there is any red sign.

Step 1

- Instruction: Log in to the student information system and fill in two questionnaires online (<https://goo.gl/4nTwtK>)
- Master and Ph.D. students have to upload the thesis to the Thesis website (<https://goo.gl/PoAsju>)

Step 2

- Location: Department/ Institute Office
- Instruction: Receive the clearance stamp

Step 3 (For master & Ph.D. students ONLY)

- Instruction: Meet your instructor and receive the clearance stamp

Step 4

- Location: Library
- Instruction: Return all borrowed books and pay all overdue fines (if any) to receive the clearance stamp. *Master and Ph.D. students need to submit a copy of their theses.*

Step 5

- Location: Office of International Affairs (AD1006)
- Instruction: Receive the clearance stamp and inform OIA to withdraw health insurance in Taiwan.

Step 6

- Location: Registration Division at Office of Academic Affairs (AD6008)
- Instruction: Students can log into the graduation system (<https://140.117.13.70/graduate/>) and check the latest status via the system. Bring the leaving procedure sheet, student ID. *Master and Ph.D. students should bring a copy of their theses.*

Office of International Affairs (OIA),
National Sun Yat-sen University

Link:

<https://oia.nsysu.edu.tw/p/412-1308-22741.php?Lang=en>

Welcome to IDPMST!

We are excited to have you in the program and support your academic journey.



Join Our Community

Don't forget to join the student-only **LINE group**! Please visit the IDPMST office to get connected.



Explore Our Website

Please visit igpmst.nsysu.edu.tw for more information.
We've designed it specifically for easy navigation.

Cheers!